**Compliance Request Form**

**Part Number Control Determination**

**CSS is an ITAR-EAR compliant company.**

In order for us to remain compliant, we must determine if the part(s) you are requesting a quotation/order for is controlled by the United States International Trade in Arms Regulations **(ITAR)** or the Export Administration Regulations **(EAR) or EAR99 (No Controls).** See ***Page 2*** for “Explanation and Listings of ITAR and EAR Categories”.

|  |  |  |
| --- | --- | --- |
| **Part Number(s):**       | **Application of Part(s)-what is it used in?**       | **End Use:**       |

* **If you are inquiring about a part that IS NOT derived from your own company’s drawing and/or specification:**

The designation must come from the owner of the drawing and/or specification. If the owner of the drawing and/or specification is a current CSS customer, we will obtain the designation. If the owner of the drawing and/or specification is **NOT** a current customer, then the designation must be acquired and documented from your customer.

* **If you are inquiring about a part that IS derived from your own company’s drawing and/or specification:**

Your company **must** advise the designation. CSS cannot self classify your part(s). Please provide the following information:

|  |
| --- |
| If the end use of this part falls within the categories of the **ITAR** or **EAR** items listed on ***Page 2***, **please choose one:** |
| **ITAR CATEGORY:** Choices 1 Thru 21 -       | **EAR CATEGORY:** Choices 1 Thru 9 -       |
| **EAR99 – NO CONTROLS:** **[ ]**  |

Please note that additional compliance documents will be requested **at the time an order is placed with us**.

* **If you are uncertain about the designation of the item and need assistance in accurately determining if there are any controls at all, please contact:** Gia L. Zarrella-Brown, Director of Compliance

860.703.1650 or gia@ctspring.com

|  |
| --- |
| **If there are NO ITAR or NO EAR Controls** imposed on any of your current products or planned future products, please review & sign the red statement boxed below: (This does not apply to those companies ordering parts from someone else’s drawing and/or specification) i.e. 3rd party  |
| [ ]  | **We are advising CSS that there are NO ITAR or NO EAR Controls** imposed on any of our current products or planned future products. We understand it is our company’s sole responsibility to notify CSS immediately if ITAR or EAR Controls become imposed on any of your products.  | **Does this apply to all your company’s locations worldwide? Yes** **[ ]  No** **[ ]**  |
| **Contact Name:**       | **Title:**       |
| **Signature:**       | **Date:**       |
| CSS will designate your company’s part number(s) as **EAR99** in our manufacturing system in order for CSS to remain compliant, **(depending on location designation made above).** |

 **You Must complete the following information:**

|  |  |
| --- | --- |
| **Company:**       | **Contact Name:**       |
| **Address:**       | **City:**       |
| **State:**       | **Country:**       | **Zip:**       | **Date:**       |
| **Please select the industries(s) that best reflects your company:** | Aerospace [ ]  Transportation [ ]  Consumer Products [ ]  Electronics [ ]  Firearms [ ] Govt/Defense [ ]  Medical [ ]  Office Products [ ]  Other:       |

**Explanation and Listing of ITAR and EAR Categories**



